

## ROCHESTER MUNICIPAL PARK FACILITIES

There are several facilities that are available for reservation by City of Rochester residents. If a resident is reserving a facility for a group or organization, the resident must be an active member and be present during the group's activities at the facility.

The following rules apply to all City parks and facilities:

- 1) No alcoholic beverages are allowed in the parks.
- 2) No sound amplification.
- 3) No vehicular access beyond the parking lots.

### KIWANIS PAVILION

The Kiwanis Pavilion is an open sided structure on a concrete slab that is located next to the south tot lot, across the Paint Creek from the pond. There are 8 to 10 picnic tables in this area and there is a drinking fountain nearby. Within the pavilion, there is a serving room which is available for public use. It has a flip up window, counter space, and electrical outlets. *There are no kitchen facilities.*

### LION'S PAVILION (Skating Shelter)

The Lion's Pavilion, which is located at the west end of the pond, is available on a limited basis. This furnace-heated building is fully enclosed and contains a fireplace, a limited number of electrical plugs, and its own set of restrooms. A limited number of tables and chairs are available. *There are no kitchen facilities.*

### FEES

	Non-Refundable Application Fee	User Fee	Damage Deposit	Total Fees
Kiwanis Pavilion	<u>\$5.00</u>			<u>\$ 5.00</u>
Kiwanis w/Serving Room	<u>\$5.00</u>	<u>\$10.00</u>	<u>\$20.00</u>	<u>\$35.00</u>
Lion's Pavilion	<u>\$5.00</u>	<u>\$10.00</u>	<u>\$20.00</u>	<u>\$35.00</u>

The initial application fee is non-refundable. The user fee is refundable up to 14 calendar days before the reservation date. If a reservation is made less than 14 days before the activity date, the user fee would not be refundable.

### RESERVATION PROCEDURE

The resident will be notified of the application approval, at which time the appropriate fees are due. Payment must be made by the resident, either in cash or by personal check. NO THIRD PARTY CHECKS ACCEPTED. Upon payment, the resident will receive a copy of the approved application and the activity date will be put on the calendar.

A key is available at the City Office the day of the activity, or the day prior to the activity if it falls on a weekend or holiday.